



**BRILLIANT GRAMMAR SCHOOL EDUCATIONAL SOCIETY'S  
GROUP OF INSTITUTIONS-INTEGRATED CAMPUS**

(Approved by A.I.C.T.E & P.C.I, New Delhi, Affiliated to JNTUH, Hyderabad)

Abdullapur (V), Abdullapurmet (M), R.R Dt. Hyderabad – 501505

website: www.bgiic.ac.in, E-mail : principal@bgiic.ac.in,principal.7q@gmail.com Cell:9442263457

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**STUDENT GRIEVANCE REDRESSAL COMMITTEE**

**Responsibilities**

- To accept written grievances from students related to the system.
- To create and implement a mechanism to handle the reported grievances.
- To forward the findings to the Management if necessary for further action.
- To listen, record and scrutinize the grievances submitted to them by the Students and take necessary steps immediately.
- To attend to the grievances based on the authenticity and gravity of the criticisms made.
- To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities etc.
- To convene periodical meetings to discuss whether the grievances have been settled.
- To make a follow-up of these matters at regular intervals till their final disposal.
- To maintain strict confidentiality, if necessary.
- Grievances related to woman's issues and harassment.
- Grievances related to University examinations.
- Grievances related to delay in issuance of documents and records.

**DIRECTOR**

Brilliant Grammar School  
Educational Society's Group  
of Institutions-Integrated Campus (7Q)  
Abdullapur (V), Abdullapurmet (M).  
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Date: 20-12-2023

## CIRCULAR

It is here by informed to all the members of Grievance & Redressal Committee that you are requested to attend the committee meeting on 23-12-2023 at 11.00 am in Director Chamber to discuss the following matters.

### Agenda

- To review of previous council minutes and action taken.
- To discuss about the student grievances if any.

The Following Members are required to attend the meeting

S.No.	Name of The Faculty	Designation
1	Mr. K LALIAH	HOD, EEE Dept.
2	Mrs. K VENKATALAXMI	Assistant Professor, Mech. Dept.
3	Mr. CH PREMKUMAR	Assistant Professor, Phar. Dept.
4	Mr. T SETHU KUMAR	Assistant Professor, ECE Dept.
5	Mr. P SUNIL	Assistant Professor, EEE Dept.
6	Mr. MOHD ABDUL WAHEED FAROOQUI	Assistant Professor, CSE Dept.
7	Mrs. PRIYANKA	Assistant Professor, CSE Dept.

**DIRECTOR**

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Copy to: The Committee Members



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Date: 23-12-2023

## MINUTES OF THE MEETING

All the members of Grievance & Redressal Committee discussed the above issues and suggested to resolve the following issues.

1. Grievance & Redressal Committee members reviewed the deliberations made on various issues in the previous meeting and actions for improving the functioning of the college.
2. As per the request of III year CSE Students, committee discussed and approved for increase of speed of WI-FI.

The following members were present

S. No.	Name of The Faculty	Position in the Committee
1	Dr. S PENIEL PAULDOSS	Chairman
2	Mr. K LALIAH	Convener
3	Mr. T SETHU KUMAR	Member
4	Mr.CH PREMKUMAR	Member
5	Mrs. K VENKATALAXMI	Member
6	Mr. P SUNIL	Member
7	Mr. MOHD ABDUL WAHEED FAROOQUI	Member
8	Mrs. PRYANKA	Member

**DIRECTOR**

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ACCREDITED BY NAAC



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Govt. Act No. 30 of 2008)  
Kukatpally, Hyderabad – 500 085, Telangana, India

**Cir.No. DAFA/SGRC/ Ombudsperson/2023**

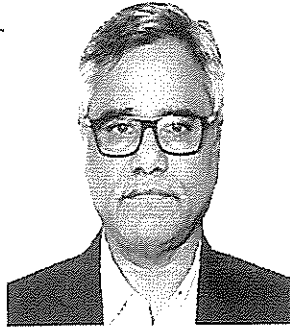
**Date: 19-12-2023**

**CIRCULAR**

The Managements / Principals of all Constituent & Affiliated Colleges are hereby informed to display the details of the OMBUDSPERSON nominated by the University (along with photograph) in the respective College websites and the student notice boards. Please note that it is mandatory as per the directions of AICTE / UGC.

**The details of the OMBUDSPERSON nominated by the University**

1. Name : **Dr. R. Sayanna**
2. Designation : **Former Vice-Chancellor Kakatiya University, Warangal & Former Professor & Head, Department of Physics, Osmania University, Hyderabad**
3. E mail : **ombudsperson@jntuh.ac.in**
4. Photograph :



This is for your information and immediate action.

  
19/12/23  
**REGISTRAR**

To  
The Managements / Principals of all Affiliated colleges of JNTUH.  
Copy to: PA to Vice-Chancellor / Rector / Registrar, JNTUH for information.